Written Presentation

The written papers will be evaluated by the judges and the judging form for the written paper will be completed by each judge prior to the convening of the presentation of the papers. Each judges written paper scores will be kept confidential to that judge until all papers have been presented. Areas to consider while judging include:

Abstract: The abstract should not describe the paper, but should give, in brief, the essential facts of its contents; for example, a brief of the problem or objective and a concise summary of the results or conclusion, touching upon methods or other details only if they are unique or if they are of some particular significance. The abstract should be no longer than 100 words.

Introduction: The introductions should lead to the development of the subject so that the reader may obtain a clear understanding of the significance of the paper or article prepared. This can often be done by briefly giving the state of the art as background and then by bringing out the added advantages of the method of approach and emphasizing the importance of the results or conclusions.

Body: The main argument of the subject is carried out in the body of the paper, complete with supporting data. The argument should proceed in a logical sequence according to a prepared outline. The writing should be in the third person. Support data and results can be presented most effectively as curves, charts, or tables.

Conclusion: The conclusions are often considered the most important part of a paper. They should be stated concisely in a separate section at the end of the paper. If there are three or more conclusions, better emphasis can be obtained by numbering each conclusion and setting it off in a separate paragraph.

References: To enable the reader to consult important works used by the author incidental to the preparation of his manuscript and other related literature which might be helpful, a suitable reference list should be appended.

Oral Presentation

16-18 minutes shall be allotted for the oral presentation and 2-4 minutes for questions from the audience and judges. Presentation rules will be:

1) A warning signal will be given at 15 minutes
2) A stop signal will be given at 18 minutes to allow for questions
3) A finished call will be made at 20 minutes
4) Presentations which last longer than 18 minutes will be penalized.
5) No paper will be allowed to exceed 20 minutes including Q/A time.
6) Individuals asking questions during the discussion period shall state their name and affiliation. If the audience does not present any questions, the judges should do so.